

APPLICATION FOR REAL PROPERTY LEASE

Please complete this application with all pertinent details. The information requested provides the basis for the Real Property Management Board (“RPMB”) evaluation of your application to lease ASG property. If accepted for a lease, this application will become part of the lease agreement.

Date: _____

I, _____, applicant, do hereby apply to the American Samoa Real Property Management Board for a real estate lease. Applicant represents to the Real Property Management Board and the American Samoa Government that the information listed below is true and correct, and that the same is given for the purpose of securing a lease agreement.

A non-refundable deposit in the amount of \$100.00 for a new lease or \$50.00 for a renewal lease has been deposited with ASG. (A copy of the receipt is attached hereto). This amount is to be retained by the Real Property Management Board to cover the cost of taking and processing this application. Applicant agrees to pay a reasonable price for a survey of the property to be leased if required by the Real Property Management Board.

The Real Property Management Board requires the applicant to be financially capable of leasing ASG property and to undertake its intended business venture. Accordingly, by signing this application, the applicant and any principal thereof, authorizes the Real Property Management Board to access financial information relating to the account at the banking institution(s) indicated herein, and to conduct a credit history check on the applicant and any principal thereof.

FOR REAL PROPERTY MANAGEMENT BOARD USE ONLY :	
Applicant:	_____
Date Filed:	_____
Application Fee Paid \$	_____ Date: _____
Date of Acceptance:	_____
Date Rejected:	_____
Comments:	_____

APPLICANT:

Name: _____

Address: _____

Telephone Number: _____

Capacity of applicant (individual, corporation, partnership, fiduciary, joint venture, other)

1. If applicant is a corporation:
(Attach certified copy of articles of incorporation)
 - a. Corporation name: _____
 - b. State of Incorporation: _____
(Attach certificate to do business in A.S. if not an American Samoa Corporation)
 - c. Address of principal office: _____
 - d. Telephone number: _____
 - e. Name and address of principal officers:

 - f. Name and address of registered agent:

 - g. Bank References: _____
Name of Bank: _____
Address: _____
Account Number and Type: _____
 - h. Additional documents to be attached to application: By Law
Corporation resolution authorizing Corporation to enter into the lease
Tax ID Number & Business License

2. If applicant is a partnership:
- a. Name of partnership: _____
 - b. Place of Formation: _____
 - c. Address: _____
 - d. Telephone Number: _____
 - e. Type of Partnership: _____
 - f. Name and addresses of all partners: _____

 - g. Bank References: _____
 Name of Bank: _____
 Address: _____
 Account Number and Type: _____
 - h. Attach the following documents:
 Partnership agreement
 Tax ID No.
 Business License
3. If applicant is an individual:
- a. Name: _____
 - b. Address: _____
 - c. Occupation: _____
 - d. Employer: _____
 - e. Social Security Number: _____
 - f. Bank References: _____
 Name of Bank: _____
 Address: _____
 Account Numbers and Type: _____
 - g. Attach the following documents if applicant proposes to conduct a business on the leased premises:
 Business License
 Tax ID No.

PROPERTY TO BE LEASED:

1. Description:
 - a. Legal (attach a copy of the survey)
 - b. Name: _____
 - c. Village: _____
 - d. County: _____
 - e. Island: _____
2. Nature description, and condition of improvements, if any: _____

3. Availability of utility services: _____
4. Easement, rights of way, or restrictive covenants effecting property: _____

5. Fixtures to be included in lease: _____
6. Equipment or appliances to be included in lease: _____
7. Nature and extent, including anticipated costs, time of construction, etc., of any building, alterations, improvements, or repairs required on the permises

 - (a) Building to be constructed by applicant, applicant to obtain and deliver to ASG certificate of occupancy or certificate of compliance showing that building conforms to all laws, ordinances, and the like.
 - (b) If plans and specifications have been prepared, they are subject to review and approval by ASG.
3. Existing buildings for improvements to be demolished by lease: _____

LEASE TERMS:

1. Rent:
 - a. Total amount of rent per year: _____
 - b. Amount of monthly installment: _____
 - c. Date each installment due: _____

2. Term and option to renew:
 - a. Duration of lease: _____
 - b. Date of Commencement: _____
 - c. Date of Termination: _____
 - d. Application to have option to renew or extend _____
3. Use of Premises:

Use for which property will be leased:

- 4 Applicant agrees to pay all utilities and services.
- 5 Leases agrees to acquire insurance.

APPLICANT SIGNATURE:

DATE:

This application will be forwarded to the Treasury and Tax Department of the American Samoa Government for their review.

Tax Office: _____

Date _____

Treasury Office: _____

Date: _____